

# KINGS WALDEN PARISH COUNCIL

## Minutes of the meeting of the Kings Walden Parish Council held in the Village Hall, Breachwood Green on Tuesday 18<sup>th</sup> February 2020 at 7.45 pm

Present: Councillors: Amanda King, Jon Chamberlin, David Bennett, Liz Thurlby, Joe Graziano, David McNeilly, Chairman - Village Hall Committee, Andrew Mills-Baker, County and District Councillor David Barnard, two members of the public and the clerk, Tom Brindley.

**Cllr King being delayed, Cllr Jon Chamberlin took the chair.**

**8.1 (Agenda 1)** Members accepted apologies from Cllr Paul Harman.

**8.2 (Agenda 2) Chairman's remarks.** Members were reminded of the council's code of conduct.

**Cllr King arrived and took the chair.**

**8.3 (Agenda 3) Public participation.**

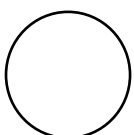
1. Ms Jill Carroll addressed the council regarding:
  - a. Lack of a No Through Road sign at Orchard Way. The clerk advised this had been reported.
  - b. Overgrown hedges in Oxford Rd. The clerk will investigate.
  - c. Pavements blocked by weeds in Orchard Way and St Mary's Rise. The clerk agreed to report to highways.
  - d. Fallen fence panel 1 Chapel Rd. The clerk advised this was the landowner's responsibility.
2. Mr Andrew Mills-Baker raised a concern regarding litter.
  - a. He noted that The Breachwood Green Society organised litter picking within the built environment but not in the surrounding country side.
  - b. Mr Mills-Baker suggested a volunteer group to clear litter from areas not presently covered.
  - c. Cllr Graziano advised that North Herts District Council would provide hi-viz jackets and litter picking tongs.
  - d. Members supported this initiative and suggested a Sunday morning. Date to be set at the March meeting.
3. Mr David McNeilly asked about gutter cleaning and blocked gullies. The clerk advised that gutter clearing was a function of the district council while gulley clearing was the responsibility of the county council. Gulley cleaning was done on a rotational basis approximately every two years. If a blocked gulley was causing flooding, the county council would take action.
4. County and District Cllr David Barnard, addressed the council.
  - a. Local Plan. The inspector had set 13th -19th March for the reopened Examination in Public. Regarding land for additional housing to meet Luton's needs, the inspector would seek evidence on why land in North Hertfordshire was preferable to land to the west of Luton.
  - b. Cycle marking: PCSO Heather Burrows, with funding from Cllr Barnard, was leading an initiative to mark cycles to deter and detect theft.
  - c. Cllr Barnard had made a grant to the Breachwood Times.
  - d. Cllr Barnard indicated he would support a locality grant application for money towards the purchase of noise monitoring equipment.
  - e. Highways had advised that no action was required regarding a displaced warning sign at Lilly Bottom crossroads. The sign had now completely fallen and Cllr Barnard agreed to follow up with highways.
5. Cars causing a nuisance at the cart sales site at The Heath. The clerk was asked to investigate nuisance caused by cars.
6. Nuisance caused by parked van. A van, parked on the highway and believed to be covered by a SORN was reported. The clerk was asked to escalate the matter to the relevant enforcement agency.

**8.4 (Agenda 4) To adopt the minutes of the parish council meeting 21<sup>st</sup> January 2020.**

The minutes were adopted and the chairman was authorised to sign.

**8.5 (Agenda 5) Matters arising from January meeting not appearing on the agenda.**

1. (6.5.1) The youth hut windows had been replaced.
2. (6.5.3) Play area gate. No update.
3. (7.3.1) The date for Breachfest had been moved to 11<sup>th</sup> July to avoid a clash with the school fete.
4. (7.3.3) VE day celebrations and road closure.
  - a. The clerk had obtained the form for requesting a road closure but needed assistance on the exact location and times required.



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- b. Members questioned whether Oxford Road was the best location and the green at Windmill Road was considered. It was agreed that Oxford Road was the correct location as it was in the heart of the village and close to the pub which could supply power and parking.
  - c. Members asked Cllrs Harman, Thurlby, and Graziano and the clerk to define the location and timing, make the application to Herts County Council, and consult affected residents.
5. (7.14.2) Broadband at the Youth Hut
- a. The broadband connection to the youth hut was installed and operational.
  - b. There was good Wi-Fi coverage to the village hall, as demonstrated by the web pages displayed on a borrowed projector.
  - c. The Village Hall Committee had not accepted the council's offer of sharing the broadband feed.
  - d. The clerk was asked to obtain quotes for supply and installation of projection equipment in the village hall (which would be subject to agreement with the Village Hall Committee).
6. (7.7) Tree survey priority one work. Work completed.

## 8.6 (Agenda 6) Luton airport

1. Cllrs Graziano and Thurlby had attended a meeting with Luton Airport officers: Alice Green (Community Noise Executive) and Nicole Morris (Community Noise Officer).
  - a. The matter of noise contours had been discussed but the map was small scale. A larger scale map had been requested.
  - b. The fourth quarter noise report had not been published.
  - c. The noise monitoring in Breachwood Green would be repeated in the summer.
  - d. Members **RESOLVED** to invite Alice Green and Nicole Morris to the Annual Parish Meeting.
  - e. Cllr Thurlby was asked to find the model of the portable monitoring equipment loaned by the airport.
2. Andrew Lambourne (LADACAN) had circulated a draft response to a noise contour consultation. Members were concerned that Luton Borough had not include Kings Walden Parish Council on the list consultees.
3. Airport Expansion – Development Consent Order
  - a. Mr Andrew Mills-Baker had attended the Airspace Change day and gave the council a verbal report. A written report will be published on the council's web site.
  - b. County Cllr Barnard suggested the consultation was premature as until the plans for Heathrow and Stansted were finalised it was not possible to assess the need or flightpaths for traffic using Luton.
4. Airport Working Party: Members **RESOLVED** to set up an Airport Working Party. Cllrs Thurlby and Graziano were appointed along with the clerk and Mr Andrew Mills-Baker.
5. ICANN (Independent Commission for Airport Noise Nuisance) attendance at March meeting. ICANN had asked that neighbouring councils be invited. The clerk had invited neighbouring councils to send a representative.

## 8.7 (Agenda 7) Youth Hut Decoration

1. Nadine Casson had agreed to clean the youth hut toilets and main hall for a modest fee.
2. The clerk has moved all non-youth club equipment into the services cupboard, leaving the central cupboard empty for youth club use.
3. Councillors King, Chamberlin and Graziano, along with Andrew Spyrou and parent volunteers had agreed to sort the youth club equipment and determine what should be retained and what should be disposed of.
4. The clerk had identified some coloured paint in the store room which appeared to be the paint used previously. This was a safe water-based paint and appeared to be suitable for painting the wall panels.
5. Andrew Spyrou was compiling a Risk and Method statement.
6. The clerk confirmed he had purchased working platforms.

## 8.8 (Agenda 8) Gateway features and Logo

1. Gateway features:
  - a. Cllrs Chamberlin and Graziano agreed to discuss construction design with a local contractor.
  - b. The clerk advised he required a dimensioned design before seeking permission from Hertfordshire County Council highways.

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2. Council Logo: Members **RESOLVED** to invite designs for a council logo. The invitation to be advertised in the Breachwood Times.

**8.9 (Agenda 9) NHDC Chair's dinner: 28<sup>th</sup> February**

The clerk was asked to represent the council.

**8.10 (Agenda 10) NHDC "Village voices" and SRAC meeting: 26<sup>th</sup> March**

The clerk was asked to represent the council.

**8.11 (Agenda 11) Date and format for the 2020 Annual Parish Meeting**

1. The date for the Annual Parish Meeting was set as Tuesday 5<sup>th</sup> May 2020.
2. The main topic will be Luton Airport. Representatives from Luton Airport will be invited to attend.
3. Cllr Thurlby will invite local clubs and societies to make presentations.
4. Further details will be agreed at the March meeting.

**8.12 (Agenda 12) Finance**

1. Payments totalling £7,893.30 were noted/approved, see attached schedule.
2. The payment from Lightsource for the Laurence End Solar Farm had been received and was £2,450, 15% larger than the budgeted figure.

**8.13 (Agenda 13) Risk Register**

Members reviewed the risk register. Changes and additions were accepted.

**8.14 (Agenda 14) Planning**

**19/02948/FP** Parsonage Farm, Ley Green. Members noted the decision to grant conditional permission for continued activity.

**20/00115/FPH** The Pump House, Ley Green. Members considered an application for conversion of stables to accomodation. Members raised no objection but ask that a condition limiting the use to be ancillary to the main house be applied.

**17/01793/1** White Cottage, Pasture Lane. (Cattery) The clerk had received correspondence from a neighbour complaining that conditions regarding screening had not been complied with. This resulted in significant light pollution to adjacent property. The clerk had referred the correspondence to District Cllr Barnard who had in turn raised it with North Herts DC Planning Department.

**8.15 (Agenda 15) Urgent matters concerning Youth Club, Village Hall, Play Area, Highways**

**Speed Indicator Device (SID)** The clerk had discovered that, contrary to previous advice from highways, data captured by the SID was downloadable for a fee. Members raised concern that Hertfordshire County Council wanted £275 to provide this data.

**8.16 (Agenda 16) Matters for future consideration**

Archiving of historical records.

**8.17 (Agenda 17) To exclude the press and public.**

Members **RESOLVED** to exclude the press and public due to the commercial nature of the business to be discussed.

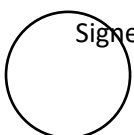
**8.18 (Agenda 18) Tree work tenders**

Members **RESOLVED** to shortlist three suppliers and delegated power to Cllr Chamberlin and the clerk to enter negotiations. The decision on which contractor to appoint would be made by council at a subsequent meeting.

The meeting closed at 10.05 p.m.

**Next Meetings:** Parish Council, Tuesday 17<sup>th</sup> March 2020

Signed Chairman \_\_\_\_\_ Date \_\_\_\_\_



Payments to 18<sup>th</sup> February 2020

**PAYMENTS FEBRUARY 2020**

Status	Power	Date	Payee	Description	Total	Net	VAT	Parks Play Areas				Youth Hut	S137
								Project	Staff	Admin			
	2	22/01/2020	H3G	Youth Hut	10.21	8.51	1.70				8.51		
+	4	27/01/2020	Breachwood Times	Advert	6.00	6.00				6.00			
+	2	03/02/2020	Bedford windows	Windows	2780.00	2316.67	463.33				2,316.67		
+	2	03/02/2020	Todeka	Vacuum	143.98	119.98	24.00				119.98		
+	2	07/02/2020	R Dawes	Play Area	250.00	208.33	41.67	208.33					
	1	18/02/2020	J Howe	Trees	390.00	325.00	65.00	325.00					
	4	18/02/2020	Todeka	Office	90.00	75.00	15.00			75.00			
	2/5	18/02/2020	T H Brindley	X's	274.23	240.54	33.69		79.72		160.82		
					0.00	0.00	0.00						
					<b>3,944.42</b>	<b>3,300.03</b>	<b>644.39</b>	<b>533.33</b>	<b>0.00</b>	<b>79.72</b>	<b>81.00</b>	<b>2,605.98</b>	<b>0.00</b>

\* = Approved  
+ = Already paid

**Powers:**

- 1 Grass cutting: Open Spaces Act 1906 s.10
- 2 Play area/Glebe land: LG (Misc Provisions) Act 1976 s.19
- 3 HAPTC membership: LGA 1972 s.143
- 4 Audit, Insurance, Training: LGA 1972 s.111
- 5 Salary/expenses: LGA 1972 s.112(2)
- 6 Other, Localism Act 2011
- 7 S137: LGA 1972 s137
- 8 Public Health Act 1936, s234
- 9 Website / newsletter: LGA 1972 s142
- 10 Bus shelters: Local Government (Misc. Prov.) Act 1953, s4
- 11 Defibrillator: Public Health Act 1936, s234