

Kings Walden Parish Council

MEMBERS ARE HEREBY SUMMONED and THE PUBLIC INVITED to a
Meeting of KINGS WALDEN PARISH COUNCIL
which will be held by Zoom Video Conferencing on
Tuesday 15th September 2020 starting at **7.30 pm**.



Clerk to the Council, 8th September 2020

To join Zoom meeting [KWPC Council Meeting](#)

(Meeting ID: 896 5895 6599 Password: 071407)

AGENDA

1. To receive apologies for absence.
2. Chairman's remarks.
3. Public participation:
 - a. To receive presentations from the public (10 minutes allowed, † pre-registration requested).
 - b. To receive a presentation from the District Councillors (5 minutes).
 - c. To receive a presentation from the County Councillor (5 minutes).
4. To adopt the minutes of the parish council meeting held on 21st July 2020.
5. Matters arising from minutes not covered elsewhere.
6. Hertfordshire County Council: Pavement parking
7. Hertfordshire County Council: Unity Authority proposals
8. Finance:
 - a. To consider the external auditor's report (if received)
 - b. To note the exceptional income under Covid-19 grants
 - c. To note the revised pay scale for clerks
 - d. To authorise non-contractual payments and note payments to date.
9. Report from Youth Club Committee
10. Luton Airport:
 - a. LLACC application
 - b. Noise Monitoring Equipment
 - c. Donation to SLAE
 - d. Any other matters concerning Luton Airport
11. Assets of Community Value
12. Police Liaison
13. Planning:
 - a) To receive and consider responses to planning applications.
 - b) To note decisions and appeals.
 - c) To consider any other planning matters pertinent to the Parish Council.
14. To receive the clerk's report including update on ongoing projects.
15. To renew the clerk's delegated powers.
16. Matters for future consideration.

KINGS WALDEN PARISH COUNCIL

Minutes of the meeting of the Kings Walden Parish Council held via Zoom Video Conferencing on Tuesday 21st July at 7.30 pm

Present: Councillors: Amanda King, Jon Chamberlin, Joe Graziano, Liz Thurlby, District Councillor Claire Strong, two members of the public and the clerk, Tom Brindley.

2.1 (Agenda 1) Apologies for absence

Members accepted apologies from Cllr D Bennett.

2.2 (Agenda 2) Chairman's remarks

Members were reminded of the council's code of conduct and the requirement to make Declarations of Pecuniary Interest.

2.3 (Agenda 3) (Agenda 4) Public participation

1. The clerk referred members to the written report submitted by County and District Councillor David Barnard.

The chairman invited District Councillor Claire Strong to address the council.

- a. NHDC had requested the Local Plan examinations continue via video conferencing.
- b. The Chief Executive, David Scholes, had taken voluntary redundancy and Anthony Roche, formerly Deputy Chief Executive, had been promoted to Managing Director.
- c. NHDC has decided not to reopen outdoor swimming pools this year.
- d. The next Southern Rural Area Committee would be held in September. Parish councils were now permitted to apply for grant funding.

2.4 (Agenda 4) To adopt the minutes of the parish council meeting 16th June 2020

The minutes were adopted and the chairman was authorised to sign.

2.5 (Agenda 5) Matters arising from June meeting not appearing on the agenda. None

2.6 (Agenda 6) Village Hall Liaison

1. Members **RESOLVED** to set up a Village Hall Liaison working party.
2. Cllrs King, Thurlby, and Graziano, together with the clerk, were appointed to the working party.

2.7 (Agenda 7) Hertfordshire County Council Speed Strategy

Members delegated responsibility for a response to Cllrs King and Graziano, together with the clerk.

2.8 (Agenda 8) Luton Airport

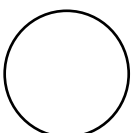
1. Membership of LLACC
Members **RESOLVED** to reapply to join LLACC subject to discussions with the Breachwood Green Society.
2. Luton Airport expansion plans
 - a. Members delegated responsibility to Cllrs Graziano and Thurlby to prepare a response.
 - b. Cllr Graziano had contacted to Bim Afolami MP regarding the revised plans.

2.9 (Agenda 9) Covid Help Line

Members agreed to wind up the help line as alternative sources of help were available.

2.10 (Agenda 10) Assets of Community Value

1. The clerk advised that the period of declaration of an Asset of Community Value had expired for The Plough and Ley Green Recreation Ground.
2. Members **RESOLVED** to apply for the following to be made Assets of Community Value:
 - a. The Plough, Ley Green
 - b. The Fox, Darley Hall,
 - c. The Red Lion, Breachwood Green
 - d. The Ley Green Recreation Ground
3. The clerk advised that Wigmore Park was still recorded as an Asset of Community Value, registered with Luton Borough Council.



KINGS WALDEN PARISH COUNCIL

2.11 (Agenda 11) Finance

1. Payments made were noted.
2. The clerk presented the first quarter financial report, which was noted.
3. Year-end forecast and revised budget. Members reviewed the forecasted receipts and payments to March 31st 2021.
4. Members **RESOLVED** to adopt the revised budget.

2.12 (Agenda 12) Planning

1. Members noted the planning report was now on the council website and included links to NHDC planning portal.
2. The clerk was asked to ascertain the ownership of land in Orchard Way where a grove of trees was sited.

2.13 (Agenda 13) Clerk's report

1. The clerk presented a report on ongoing work.
2. Tree work at Breachwood Green was complete apart from the ash tree which could not be completed until UK Power Networks could disconnect an overhead power line.
3. The tree work at Ley Green is now complete.
4. Breachwood Green Play Area
 - a. The ROSPA safety inspection identified some areas of risk which are being addressed.
 - b. The safety surface under the swings was installed and required watering.
 - c. An outside tap was installed at the Youth Hut and a security cover was on order.
5. Breachwood Owl
The carving of an owl and a squirrel is complete and well received by residents.
6. Noise Monitoring
 - a. Following the quote from Cirrus Research, the clerk had sought additional quotes for noise monitoring equipment but, so far, all other suppliers were offering general equipment suitable for monitoring outdoor event but not aircraft.
 - b. The clerk had received a grant pledge of £500 from County Cllr Barnard towards the purchase of noise monitoring equipment.
7. **Bus shelter.**
 - a. The quote to replace the cedar shingles on the Oxford Road bus shelter had been received, but the contractor was unable to start work until the end of the year and an alternative contractor will be sought.
8. **Youth Hut Doors.**
The contractor had advised he could not commence work on the doors until the end of the year.
9. **Council Logo.**
 - a. The Logo competition was advertised on the web site.
 - b. Members agreed to advertise a competition on local social media.
10. **Kings Walden Sign**
Members had noted the sign was deteriorating. The clerk advised that there was no original artwork on file and that he would tryh to contact the original supplier.

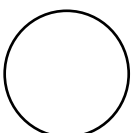
2.14 (Agenda 14) Matters for future consideration

Members were asked to table items for the next meeting by 5th September.

The meeting closed at 20:37 p.m.

Next Meeting: Tuesday 15th September 2020 19:30

Signed Chairman _____ Date _____



Payments

Date	Payee	Account	Gross	Net	VAT
16/06/2020	Ley Green Society	Litter Pick	200.00	200.00	0.00
24/06/2020	M English	Ley Green play equipment	40.00	40.00	0.00
18/06/2020	Zen	YH Broadband	42.00	35.00	7.00
24/06/2020	Village Hall	Hall rental	240.00	240.00	0.00
30/06/2020	Honey Tree Surgeons	Tree maintenance	1440.00	1200.00	240.00
07/07/2020	Scottish Power	YH Electricity	30.41	28.96	1.45
06/07/2020	R Dawes	Swing surface	1359.60	1133.00	226.60
06/07/2020	R Dawes	Litter Pick	250.00	208.33	41.67
06/07/2020	Knebworth Carvings	Carving	600.00	600.00	0.00
06/07/2020	Todeka	Office Svcs	90.00	75.00	15.00
26/07/2020	T H Brindley	Expenses	175.90	155.81	20.09
10/07/2020	Honey Tree Surgeons	Ley Green oak tree	420.00	350.00	70.00
01/07/2020	M English	Ley Green play equipment	40.00	40.00	0.00
09/07/2020	CPRE	Subscription	36.00	36.00	0.00
19/07/2020	Zen	YH Broadband	42.00	35.00	7.00
13/07/2020	Honey Tree Surgeons	Tree maintenance	6500.00	5416.67	1083.33
20/07/2020	Play Safety	Play Area	210.60	175.00	35.00
16/07/2020	Honey Tree Surgeons	Ley Green trees	1560.00	1300.00	260.00
24/07/2020	Todeka	Play Area	19.91	16.59	3.32
24/07/2020	Streetscape	MUGA spares	96.00	80.00	16.00
27/07/2020	Setters	Zip wire repairs	711.60	593.00	118.60
07/07/2020	CDA	Subscription	35.00	35.00	0.00

Clerk's report 8th September 2020

Assets of Community Value

Guidance from NHDC excludes pubs except where they double up as community hubs. The Plough will probably still qualify but The Red Lion and The Fox will not

Tree Work

Breachwood Green: All work complete, except for an ash tree which requires a power cable to be switched off. Warren Quinlan (Honey Tree surgeons) are liaising with UK Power Networks.

Breachwood Green Play Area

Outside tap security cabinet installed.

Breachwood Green Recreation Ground

- Zip wire ramp and seat ordered, awaiting collection from supplier
- Complications with unauthorised users moving Someries' goal posts. Minor damage to cricket outfield. Someries instructed to make secure.
- Repair to container roof authorised.

Annual Governance and Accountability Review

- External auditor requested additional breakdown of variances. Auditor was confused over gross and net reporting. Now resolved.
- Awaiting sign-off from external auditor.

Business Rate Support Grant

I applied for and the council was awarded £10,000. Clerk's recommendations are:

- £5,500 to £7,000 to Noise Monitoring Equipment fund
- £1,000 to Youth Hut repairs (including rehangng doors and internal decoration)
- £2,000 to Youth Club reserve for future/special youth related projects

Noise Monitoring Equipment

- £500 received from HCCC (County Cllr Barnard).
- I have applied for £1,500 from North Herts district council, but we should not assume this is awarded.
- £5,500 - £7,000 could be assigned from Business Rate Support Grant
- The quote for noise monitoring equipment (including installation and training) is around £9500. We have £500 from HCC and have already assigned £2000 from existing budgets.
- The device pictured in the attached quote is free standing. I think we would look for a permanent roof mounted solution, but I can't see why the cost would be significantly different.

Bus Shelter

New (reduced) quote received and accepted. KWPC will supply materials. Work scheduled for late September/October.

Youth Hut

- New contractor (Paul Cullen) quote to reconfigure doors received and accepted.
- Paul will also re fix power points.

Council Logo

Two suggestions received (Cllr Graziano and the clerk)

Ley Green Enhancement

- Waiting on quote from R Dawes to reconfigure entrance gate.
- R Dawes instructed to install new bark.
- Barbecue and Marquee: No further information on requirements from Ley Green Society.

Gateway Feature

Herts Highways no reply to date.

Youth Club Committee

The youth club committee should meet soon to consider the possibility of reopening the club in September or delaying until March 2020. A risk assessment will be required. Andrew Spyrou must also be consulted. Clerk recommendation: Delay until March 2021.

Zoom meeting set for Monday 14th September.

Village Hall

Dave McNeilly and other trustees are keen to meet. No meeting date as yet.

Kings Walden Sign

Contact made with artist who created the original sign. He has retired but agreed to inspect the sign if it is taken down.

Paul Cullen will remove sign so originator can inspect and recommend repairs. May be better to replace with a more durable sign.

Breachwood Green Society

The BWG society appears to have dissolved. BWG society has resigned from LLACC

Litter Picking: I still do not know if the Breachwood Green Society (or the rump of the BWG volunteers will continue this.

LLACC

I have formally applied on behalf of the council. Meeting is 28th October.

THB 08/09/2020

